

A Combat Support Agency

NETWORK SERVICES

VIRTUAL PRIVATE NETWORKS

CONNECT TO AN ESTABLISHED VIRTUAL PRIVATE NETWORK (VPN) CUSTOMER ORDERING GUIDE

Version 2.4 March 12, 2013

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Network Services P.O. Box 549 Ft. Meade, MD 20755-0549



Connect to an Established VPN Customer Ordering Guide

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Signature Page for Key Officials

Approved by:

Signed on March 12, 2013; signature on file

March 12, 2013

Chief, Customer Services Division (NSP4)

Date



Connect to an Established VPN Customer Ordering Guide

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Revision History

Version Number	Date	Summary of Changes	Org
1.0	July 2, 2012	Initial release.	NS7
2.0	November 14, 2012	Revised to include a variety of new VPN services and future VPN services. Document renamed and changed to focus on providing guidance and steps to order various VPN services.	NS7
2.1	January 15, 2013	Revised to include differences in ordering associated with Private ISP Service and IAP Gateway at DECC. Also notes new functionality in DDOE to change an existing connection to an established VPN, to a different VPN ID.	NSP4
2.2	January 25, 2013	Confirmed screen shots, noted minor differences for Private ISP Service and IAP Gateway at DECC; noted DTEN available now and ensured consistent references throughout doc. Updated acronyms.	NSP4
2.3	March 07, 2013	Added NIPRNet Federated Gateway.	NSP4
2.4	March 12, 2013	Updated links to Enterprise Connection. Prepared for release to external mission partners.	NSP4



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1. Introduction

The Defense Information System Network (DISN) continues to support and deploy Virtual Private Network (VPN) services. VPN technologies provide agile networking within communities of interest over the common Internet Protocol (IP) network, and enable users to migrate away from inefficient dedicated circuit private networks. As data services, these new services fall within the DISN Subscription Service (DSS) structure. This document addresses the ordering of the new VPN services available either now or in the near future. The VPN services and VPN codes are listed in Table 1. Detailed service descriptions are provided in Section 6.

The process and detailed information to order these services, which requires two steps, are provided in these VPN Ordering Guides. The first step is to *Establish a VPN* and the second step is to *Connect to an Established VPN*. Guidance for registering VPNs in the System/Network Approval Process (SNAP) database is provided in the VPN SNAP Registration Process Guide available at: <u>http://disa.mil/Services/Network-Services/Notices</u>. In addition, the appendices of the Connection Process Guide (GPC) also provide registration of VPN services in SNAP. The electronic or print copy of the CPG can be accessed at: <u>http://www.disa.mil/Services/Network-Services/Enterprise-Connection-Process-Guide</u>. For registration of VPN services in the SIPRNet GIG Interconnection Approval Process

<u>Guide</u>. For registration of VPN services in the SIPRNet GIG Interconnection Approval Process (GIAP) System (SGS) database, visit <u>https://www.disa.smil.mil/connect</u> via Secret Internet Protocol Router Network (SIPRNet).

VPN Code	Service Names
L3	Private IP Service (Layer 3 VPN)
L2	Private LAN Service (Layer 2 VPN)
СХ	Label Transport Service (Layer 2 CsC VPN)
TE	DISN Test & Evaluation Network (DTEN – Layer 3 VPN)
<i>C3</i>	FUTURE – SIPRNet Private IP Service (Classified Layer 3 VPN)
DKL300227	FUTURE – Private ISP Service (All Customers – Layer 3 VPN) -
	Customers will ONLY submit "Connect to an established VPN" requests
	for this service
DOL300230	FUTURE – IAP Gateway at DECC (All Customers – Layer 3 VPN) -
	Customers will ONLY submit "Connect to an established VPN" requests
	for this service
DKL300249	FUTURE – NFG COI (All Customers – Layer 3 VPN)) - Customers will
	ONLY submit "Connect to an established VPN" requests for this service
DKL342000	FUTURE – CMNT AR (All Customers – Layer 3 VPN) - Customers will
	ONLY submit "Connect to an established VPN" requests for this service
DKCX70001	FUTURE – CMNT IPT-PE (All Customers – Layer 2 CsC VPN) -
	Customers will ONLY submit "Connect to an established VPN" requests
	for this service

Table 1: VPN Services

Note: More VPN codes may be added in the future.



The L3 Private IP Service (Layer 3 VPN), the L2 Private Local Area Network (LAN) Service (Layer 2 VPN), CX Label Transport Service (Layer 2 CsC VPN), and the TE DISN Test & Evaluation Network (DTEN – Layer 3 VPN) are available now for ordering via DISA Direct Order Entry (DDOE). The other VPN services will be available within the next Fiscal Year (FY) 2013. A notice will be posted to the DISA Direct homepage, announcing the availability of these services, which can be accessed at:

https://www.disadirect.disa.mil/products/ASP/welcome.ASP.

2. Purpose

This document provides detailed information necessary to *Connect to an Established VPN* via DISA Direct Order Entry (DDOE) for Private IP Service (Layer 3 VPN), Private LAN Service (Layer 2 VPN), Label Transport Service (Layer 2 CsC VPN), and DISN Test & Evaluation Network (DTEN – Layer 3 VPN). It includes minor differences in ordering associated with Private ISP Service, IAP Gateway at DECC, Common Mission Network Transport (CMNT) (both Layers 2 and 3), and NIPRNet Federated Gateway (NFG) Community of Interest (COI) VPN services. New functionality in DDOE has also been added to allow users to change an existing connection to an established VPN Identifier (ID), to a different VPN ID. A separate Ordering Guide has been developed to address information to *Establish a VPN*. Both documents assume the reader has basic familiarity with DDOE and has an established account with role(s). The DISA Direct homepage can be accessed at the link provided above.

3. References

(a) DoD Connection Process Guide (CPG), Version 4.1, dated September 2012

4. Roles and Responsibilities

It is the customer's responsibility to order VPN services, as they deem necessary, and to ensure the registration within the SNAP and the SGS databases.

5. Points of Contact

For additional information, help with DDOE, or specifically with ordering DISN VPNs, contact the DISN Global Support Center (DGSC) using the information provided below.

DISN Global Support Center (DGSC)	
Customer Services Division (NSP4)	CML: (800) 554-DISN (3476) or (614) 692-4790
	DSN: (312) 850-4790
	Global DSN: (510) 376-3222
	Unclassified e-mail: DGSC@csd.disa.mil
	Classified e-mail: DGSC@cols.csd.disa.smil.mil

Table 2: Points of Contact



6. VPN Services Descriptions

6.1 Private IP Service (Layer 3 VPN)

This VPN service enables customers to reduce circuit, equipment, and accreditation paperwork costs for data transfer and enclave connectivity using the DISN as transport. DISN Private IP Service is an enterprise VPN service providing data privacy to customers across the DISN. This service is available as part of the DSS at any DSS location that includes Unclassified but Sensitive IP Router Network (NIPRNet) IP Data. Private IP service will enable customers to migrate from Asynchronous Transfer Mode (ATM) to IP by using this Layer 3 VPN service, and provide segmented data transport across the IP network to connect enclaves without dedicated circuits. The Information Assurance (IA) and Connection Approval Process (CAP) accreditation is significantly faster and requires less paperwork to complete. This service provides a segmented IP service for customers utilizing a Multiprotocol Label Switching (MPLS) Layer 3 VPN, and it requires a separate physical interface for each connection.

6.2 Private LAN Service (Layer 2 VPN)

This VPN service provides customers the ability to shrink the world to one Local Area Network (LAN) regardless of their physical location around the world. Private LAN service is a way to provide Ethernet based multipoint-to-multipoint communication over the DISN IP MPLS network. This allows geographically dispersed sites to share an Ethernet broadcast domain by connecting sites through pseudo-wires. This layer 2 VPN technology allows any-to-any (multipoint) connectivity. The LAN at each site is extended to the edge of the DISN. The network emulates a switch/bridge to connect all of the customer LANs to create a single bridged LAN. It provides a segmented IP service for customers utilizing an MPLS Layer 2 VPN.

NOTE: This new service is dependent on acquisition and installation of IP Transport Provider Edge (IPT-PE) router infrastructure and it requires a separate physical interface.

6.3 Label Transport Service (Layer 2 VPN)

This VPN service enables customers to reduce long haul expenditures using IP as transport for data. It is a Layer 2 VPN routing based on MPLS label. This service is available as part of the DSS at specific locations. It is an alternative service for some ATM and Low-Speed Time Division Multiplexing (LSTDM) customers. It provides a segmented IP service for customers utilizing an MPLS Layer 2 VPN.

NOTE: This new service is dependent on acquisition and installation of IPT-PE router infrastructure and it requires a separate physical interface.



6.4 DISN Test and Evaluation Network (DTEN – Layer 3 VPN)

Test and Evaluation (T&E) IP data (operating over the DTEN) is a DISN Subscription Service (DSS rates in effect). This VPN service provides a BLACK transport capability riding the DISN Backbone. It offers standard DISN services and Service Level Agreements (SLAs) to DTEN customers. It includes provisioning and network operations support by Global NetOps Support Center (GNSC) to DTEN customers [part of Network Services Directorate (NS) Defense Working Capital Fund (DWCF)], as well as network defense through Computer Network Defense Service Provider (CNDSP) services to all DISN/DTEN customers. In addition, this service includes key management and maintenance of DISN/DTEN encryption devices.

6.5 Secret Private IP Service (Classified Layer 3 VPN)

This VPN service enables customers' classified data the same opportunity to reduce costs as their unclassified data. Secret Private IP Service is an enterprise VPN service providing data privacy to customers across the Secret IP Router Network (SIPRNet). This service is available as part of the DSS at any DSS location that includes SIPRNet IP Data. In addition, it provides a segmented IP service for customers utilizing an MPLS layer 3 VPN, and requires a separate physical interface for each connection.

6.6 Private ISP Service (Layer 3 VPN)

This VPN service provides customers the ability to obtain internet access through an MPLS layer 3 VPN at any DISN Internet Access Point (IAP) as part of the DSS bandwidth. Private Internet Service Provider (ISP) Service is an enterprise VPN service providing ISP access to customers across the DISN. This service is available as part of the DSS at any DSS location that includes NIPRNet IP Data. Connection Approval Process (CAP) accreditation is significantly faster and requires less paperwork to complete. A separate physical interface is required.

This VPN is "established" by DISA NS. Customers will ONLY submit Telecommunications Requests (TRs) in DDOE to "connect to an established VPN", VPN Identifier: *DKL300227*.

6.7 IAP Gateway at DECC (Layer 3 VPN)

This VPN service provides customers the ability to obtain internet access through an MPLS layer 3 VPN at any Defense Enterprise Computing Center (DECC) location to access any DISN IAP as part of the DSS bandwidth. It is an enterprise VPN service providing IAP internet access to customers across the DISN. This service is available as part of the DSS at any DSS location that includes NIPRNet IP Data.

This VPN is "established" by DISA NS. Customers will ONLY submit Telecommunications Requests (TRs) in DDOE to "connect to an established VPN", VPN Identifier: *DOL300230*.



6.8 NIPRNet Federated Gateway (NFG) Community of Interest (COI) (Layer 3 VPN)

The Department of Defense (DoD) has granted some non-DoD federal agencies and mission partners connections directly into the NIPRNet. This introduces a potential threat to the NIPRNet due to the absence of any mechanisms for effectively controlling and monitoring traffic to/from these agencies. The path forward is to acquire and deploy NIPRNet Federated Gateways (NFG) at multiple IAP locations to provide a secure and robust means for these agencies to connect to the NIPRNet. The benefit is that it will provide protection from and visibility into threats and events involving traffic to/from these agencies and partners. NFG shall support customers using physical/logical connections (described below as "External Customer Connecting Directly to NFE Router" and "External Customer on NIPRNet"). The system shall support logical traffic separation as traffic transits through NIPRNet.

This service is for non-DoD federal agencies and mission partner connections that connect directly into the NIPRNet. Customers ordering this service will be connected to the DISN but will have their connection directed to the nearest NFG External (NFE) router. All traffic will go through the NFE prior to accessing any DoD available networks.

NFG customers can be categorized into two types:

- 1. External Customer Connecting Directly to NFE Router. The first and simplest type of connection is directly to the NFE router. The benefit is to keep the non-DoD partner traffic separate from the IAPNet infrastructure. These mission partners may connect to the NFE router via third-party leased circuit or transport provided by DISN transport infrastructure. It is also possible that the customer equipment may be collocated with an NFG site and with back-to-back connections with the router. With these types of connections, encryption may not be necessary. These customers may use External Border Gateway Protocol (eBGP) peer directly with the NFE router over the physical circuit using interface an Internet Protocol (IP) address.
- 2. External Customer on NIPRNet. The second type is a mission partner currently connecting directly to NIPRNet. This type of customer sometimes has their own back-end connection to the Internet. The goal of this NFG design is to leverage the existing connections to NIPRNet without installing new circuits. This can be accomplished by providing a physical trunk between the NFE and the collocated Unclassified Provider Edge (UPE) router. A partner may build a logical tunnel, possibly encrypted, to the NFE router over this physical connection. This encryption will be broken between the NFE and NFG Internal (NFI) for inspection/monitoring. The customer router will no longer have BGP peering directly with the UPE/Aggregation Router (AR) router, but instead exchange eBGP routes only with the NFE router over the tunnel. Additionally, a new MPLS Layer 3 VPN (L3VPN) (e.g., NFE_VPN) has been created to isolate traffic for these customers from the rest of NIPRNet to sense traffic before the NFE and IA components inspect it. The NFE routers from all NFG sites would also be members of this VPN and are visible to all these customer routers. An external customer on this VPN may peer with multiple NFE routers for redundancy. Tunnel



and encryption between customer routers and the NFE router is optional and can overlay the VPN.

The VPN Naming Convention was used to obtain the VPN ID for the NFG Community of Interest (COI). The VPN ID for the NFG COI service is provided by DISA and will always be the same for every mission partner.

This VPN is "established" by DISA NS. Customers will ONLY submit Telecommunications Requests (TRs) in DDOE to "connect to an established VPN", VPN Identifier: *DKL300249*.

6.9 CMNT (Layer 3 / Layer 2 VPN)

The Common Mission Network Transport (CMNT) provides an enterprise common transport for Combined Enterprise Regional Information Exchange System (CENTRIXS) encrypted traffic in order to meet mission partners' multi and bilateral communication requirements.

Both Layers 2 and 3 VPN types are "established" by DISA NS. Customers will ONLY submit Telecommunications Requests (TRs) in DDOE to "connect to an established VPN", VPN Identifier: *DKL342000* for CMNT AR (All Customers – Layer 3 VPN) and *DKCX70001* for CMNT IPT-PE (All Customers – Layer 2 CsC VPN.



7. **Process Overview**

The process to connect to a VPN is required for each location participating in the VPN. It is similar to the existing process for ordering connections to the SBU IP Data service (formerly known as NIPRNet). This service option will result in a Telecommunications Service Request (TSR) being generated (for each individual customer connection to the VPN) and sent to the applicable DISA Provisioning Center. The basic procedures are:

- 1. The authorized DDOE user may order connections only to VPNs established by his or her organization. VPN connections may be ordered on behalf of another organization, if the originating organization desires their participation.
- 2. The authorized DDOE user logs into DDOE and selects type of service [i.e., DISN Virtual Private Network (VPN)] and "Connect to a VPN."
- 3. The authorized DDOE user will see only the VPNs established by his or her organization, and will select from that list.
- 4. The remaining steps follow existing DDOE NIPRNet ordering procedures.
- 5. In parallel, or shortly after initiating the request to connect to a VPN through DDOE, the customer should begin the Registration/Connection Approval Process as outlined in Appendix M of the Connection Process Guide (GPC).

The following depicts the process overview for creating requests for individual customer connections to an established VPN. Business rules and specific steps are documented in subsequent sections.

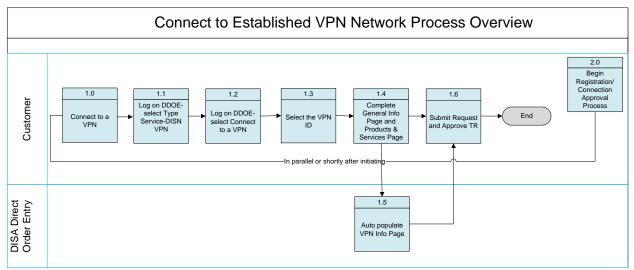


Figure 1: Process to Connect to an Establish VPN



8. Business Rules

Ordering of the DISN VPNs is based on the basic premise and template for ordering the SBU IP Data service. Additional business rules apply when ordering this service.

- 1. All DISA Direct users that have the role of Authorized Requesting Official (ARO) or DISA users that have the role of Authorized Provisioning Official (APO) will have the capability to select DISN VPNs as the type of service.
- 2. The action types that apply to *Connect to an Established VPN* are: Connect to a VPN, Amend, Change, Cancel, or Discontinue a VPN connection. These actions are performed on the individual physical connections to the established VPN. The following rules apply when performing actions for a VPN connection:
 - a. All "Connect to a VPN" actions will be in accordance with the Telecommunications Request (TR)/TSR process. The NIPRNet TR pages are the baseline used for the technical specifications for all of the "Connect to a VPN" type actions.
 - b. No funding is required as this service falls within the DISN Subscription Services (DSS). However, the service will also be accessible from non-DSS sites; therefore, the customer will be responsible for access circuit costs from non-DSS sites.
 - c. Program Designator Code (PDC) funding is mandated for all actions related to the connection, regardless if there is funding associated with the requirement or not.
 - d. VPN Routing IDs must have been established by the Agency Routing List Official (RLO) along with the VPN routing matrix, or a PDC routing matrix. These are available for selection when creating the TR. Additionally, a drop down menu of RLOs is available if unknown.
- 3. Functionality in DDOE has also been added to allow users to change an existing connection to an established VPN ID, to a different VPN ID. For *"inter-agency"* VPN ID changes, if the user requires re-connecting to the original VPN ID, a new request will need to be submitted and will require approval by the owner-agency.



9. Steps to Connect to an Established VPN on DDOE

This section provides steps necessary to request individual physical VPN connections to an established VPN (network). *The VPN must be established prior to requesting physical connections.* Private ISP Service, IAP Gateway at DECC, CMNT (both layers 2 and 3), and NFG COI are DISA NS established VPNs. Customers can not establish these VPN types but will ONLY request connections to the DISA NS established VPN types. See sections 6.6, 6.7, 6.8, and 6.9.

All the steps and screens for connecting to an established VPN are the same for all the VPN service types (L2, L3, CX, and TE). The examples provided are specifically for the L3 - Private IP Service (Layer 3 VPN).

ACTION: ARO/APO selects "DISN Virtual Private Network (VPN)" as the service type as shown below, and clicks "Continue." APO role is a DISA staff ONLY role.

		Ty	pe of Sei	rvice Pag	e	
Direct Home	Notifications	TR Home	TR Help	Track TR	CAD	ABD
	Ise of the Back ey should NOT					y cause undesired results,
to the request number (e.g., TCO code to matrix and for previously as	t using the follow WO20APR0112 the request. One rwarded to DISA signed and the s electronically to	ving format (' 234)). Also, b ce the request for action, the same format	"WO" follow based on Dl st has been he Web will as the "WC	ed by day, r SAC 310-13 approved b assign a TF " number. T	month, ye 30-5, tab by the fina R numbe The CJOI	will be automatically assigned ear, and next sequential le T1.1 the Web will assign a al approver within the routing r using the TCO code N and TR numbers will be ers will also be reflected on the
Please select	the Type of Se	rvice:				
诸 (М) Туре	e of Service:	DISN Virtual P	rivate Networl	< (VPN)		•
DISA in acco		DD 4640.13				nent will be determined by u are waived from this



(M)-Mandatory items must be completed prior to the request being submitted.

3-This help link takes you to the description within DISAC310-130-5.

Figure 2: Type of Service Page

ACTION: ARO/APO selects "Connect to a VPN" for the request action under "VPN Connections" as shown below.

Request Action Page
DISA Direct Home <u>Notifications TR Home</u> <u>TR Help</u> <u>Track TR</u> <u>CAD</u> <u>ABD</u>
2
(M) Select a type action:
Virtual Private Networks (VPNs)
C Establish a VPN
Change VPN Point of Contact (POC) Information
C Discontinue a VPN (Prerequisite Info: All VPN connections must be disconnected first.)
VPN Connections
Connect to a VPN (Prerequisite Info: VPN must be established.)
Amend a VPN Connection
Change VPN Connection Information
Cancel a VPN Connection
O Discontinue a VPN Connection
(M)-Mandatory items must be completed prior to the request being submitted.
Control of the description within DISAC310-130-5.



ACTION: The search page presented will vary depending upon the role of the user logged into DDOE. It will also include all the VPN IDs of established VPNs created for the user. The user selects the applicable VPN ID from the pull down menu screen for the established L2, L3, or CX VPN service types. The VPN ID will have been auto-generated and provided to the user in the approval email for the Establish a VPN TR.

Example of Search Page if ARO Role
(NOTE: The VPN ID assignment/selection is auto-generated based on selection of Agency established VPN)
WARNING! Use of the Back and Forward buttons on the browser may cause undesired results, therefore they should NOT be used to navigate through the request.
(M) Select the Agency that the VPN was established for:
OISA -
(M) Select the Virtual Private Network (VPN) ID:
VPN ID: DKL300201 - CONUS -
(M)-Mandatory items must be completed prior to the request being submitted to DISA

Figure 4: Example of Search Page

VPN ID information shown will consist of the VPN ID and the Geographical Disposition information (e.g., AAL300214 – CONUS/EUROPE/PACIFIC, AAL300215 – PACIFIC).



ACTION: The search result presents the General Information page for the user to begin completing the connection request.

	Gene	ral Informa	tion Page		
DISA Direct Home	Notifications TR Ho	ome <u>TR Help</u>	<u>Track TR</u>	<u>CAD</u>	ABD
DISN Virtual Pri	vate Network (\	/PN) - Conr	nect to a V	/PN - S	Start
CJON: WO02MA	Y124300 TCO Co	de: WO			
3 M E N U					
<u>Requester Info</u> <u>General Info</u> Product/Service Romta	WARNING! Use o cause undesired through the reque	results, therefo			the browser may be used to navigate
<u>VPN Info</u> Technical Info Dual Homing Diversity & Avoidance	3 (M) Document C	Classification:	INCLAS	•	
Funding Info DISA Cost Criteria	General Inform	mation			
Identification Info <u>Related Requests</u> Justification/Approva Service Point 1	(M) This require is for	ment DISN Virtu Network (ual Private VPN)		rivate IP Service ayer 3 VPN)
Summary (M) = Mandatory	(M) Geographic	al Disposition			
(R) = Recommended <u>DISAC 310-130-5</u> <u>Matrix</u>	Select the areas reprequest:	presenting the s	ervice points	that will I	be included in this
🔮 = Help	CONUS (<u>Areas</u>	<u>s</u> 1,2) EUR	(<u>Areas</u> 3,4,5,	6) 🗖 P	AC (<u>Areas</u> 7,8,9)
	Select Agency <u>(</u> and/or Organization			nitted on	behalf of an Agency
	(M) Select Orga	nization Accoun	t:		
	DA - DISA (Misc DISA	A HQ requirements r	not reflected els	ew here in t	his table)
	Telecommun Select all that apply		vice Prio	rity (T	SP) Information
		g Priority 😮 🗆	Restoration	Priority	



3	Provide previously authorized TSP Number: TSP
	(M)-Mandatory items must be completed prior to the request being bmitted.
	(R)-Recommended items should be completed whenever possible to avoid lays in processing your requirement.
DI	SAC 310-130-5 Matrix-Identifies the items utilized for this type of request
8	This help link takes you to the description within DISAC 310-130-5.

Figure 5: General Information Page

General Information Page:

- General Information this section automatically displays the type service name based on the VPN ID selected [e.g., DISN Virtual Private Network (VPN) – Private IP Service (Layer 3 VPN)]. There are currently five exceptions. When connecting to Private ISP Service, VPN Identifier: *DKL300227*, IAP Gateway at DECC, VPN Identifier: *DOL300230*, CMNT Layer 3, VPN Identifier: *DKL342000*, CMNT Layer 2, VPN Identifier: *DKCX70001*, and NFG COI, VPN Identifier: *DKL300249*, the Private IP Service (Layer 3 VPN) will be displayed.
 - a. **Geographical Disposition** mandatory selection to indicate the area the service points will represent.
 - b. Select Agency ONLY if request is being submitted on behalf of an Agency and/or Organization other than your own this optional selection allows the ARO/APO to indicate if the connection is being written on behalf of another agency.
 - c. **Select Organization Account** mandatory selection that is presented when applicable for the Telecommunications Certification Office (TCO) code.
- 2. **Telecommunication Service Priority (TSP) Information** this section is optional and must be completed if TSP is required.



ACTION: Product & Service Requirements page is presented as shown below. The Product/Service Description is auto-populated with "Connect to a VPN."

	Product & Service Requirements Page
DISA Direct Home	lotifications <u>TR Home</u> <u>TR Help</u> <u>Track TR</u> <u>CAD</u> <u>ABD</u>
DISN Virtual Pri	vate Network (VPN) - Connect to a VPN - Start
	Y124300 TCO Code: DA
🕜 m e n u	
<u>Requester Info</u> <u>General Info</u> <u>Product/Service</u> <u>Rqmts</u> <u>VPN Info</u>	WARNING! Use of the Back and Forward buttons on the browser may cause undesired results, therefore they should NOT be used to navigate through the request.
<u>Technical Info</u> Dual Homing Diversity & Avoidance	Product & Service Requirements
Funding Info DISA Cost Criteria Identification Info Related Requests Justification/Approva Service Point 1	Image: Organization of the sector of the
Summary (M) = Mandatory (R) = Recommended DISAC 310-130-5 Matrix C = Help	
	Image: Operational ServiceG Jul 2012Image: DD MMM YYYY)Image: Lead Time Table(s)Operational Service(DD MMM YYYY)Image: After The Fact (ATF) or Sooner If Possible (SIP)CONUS
	Image: Constant of the service of t
	(In Months, not to exceed 120)



Connect to established VPN network
▼
(1) Mandatany items must be completed prior to the request being
(M)-Mandatory items must be completed prior to the request being
submitted.
submitted. (R)-Recommended items should be completed whenever possible to avoid
submitted. (R)-Recommended items should be completed whenever possible to avoid delays in processing your requirement.
submitted. (R)-Recommended items should be completed whenever possible to avoid
submitted. (R)-Recommended items should be completed whenever possible to avoid delays in processing your requirement.

Figure 6: Product & Service Requirements Page

Product & Service Requirements Page:

- 1. **Product/Service Requirements** this section lists the specified requirements for the connection.
 - a. **Product/Service Description** this mandatory text field will automatically populate with the type action selected: Connect to a VPN." This is the option the ARO/APO selected. The user may modify or insert additional information.
 - b. **Operational Service Date** mandatory field for the operational service date.
 - c. Requested CMCL/GFE Service Date mandatory field for the requested service date.
 - d. **Estimated Service Life** this is a recommended field to indicate the length of time for the connection.
 - e. **Remarks** this is an optional field for any remarks information.



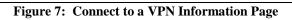
ACTION: Virtual Private Network (VPN) Information page is presented as shown below. The page is auto-populated with the VPN Information such as VPN ID, Agency Requiring the VPN, Type of VPN (L2, L3, CX, or TE), and the VPN POCs that were indicated on the Establish a VPN request.

	Connect	to a V	PN Info	rmatio	on Pa	<mark>ige</mark>	
DISA Direct Home No	tifications TR	Home	TR Help	Track T	'R C	CAD	ABD
DISN Virtual Priva	ate Network	(VPN)	- Conn	ect to a	a VP	N	
CJON: WO13APR1		Code:					
MENU							
Requester Info	WARNING	! Use of 1	the Back	and Fo	rward	d butto	ons on the browser
General Info							ild NOT be used to
Product/Service Rqmts	navigate thr	ough the	e request	•			
VPN Info							
Technical Info	Virtual Pri	ivate Ne	etwork ((VPN)]	[nfor	matio	n
Dual Homing							
Diversity & Avoidance	VPN ID:						d upon final routing
Funding Info	• WIND.	DKL300	201 ap	proval of	the Te	lecom R	equest (TR)
Identification Info					Norm	ing Dk	
Related Requests Justification/Approval	(M) Select the Agency requiring the VPN service: DK - Defense Information Systems Agency - Department of Defense						
Service Point 1							
Service Point Mgmt	🕄 (M) Type o	f VPN:	L3 - Priv	ate IP Se	rvice	(Layer	3 VPN)
Summary							-
(M) = Mandatory (R) = Recommended	VPN Point	of Con	tact Inf	ormati	on		
DISAC 310-130-5 Matrix	(M) Prin	nary PO	С				
🕜 = Help	Rank/Title:	Ms					
	Last, First MI:	Turner,	Betsy L	· Contra	ctor		
		UNCLAS	E-mail				
	User E-mail:	UNCLAS	S E-mail				
	Org E-mail:						
		CLASSIF	IED E-ma	ul			
	User E-mail:						
	Org E-mail:				1	1	
		Intl Access	Area/Cntry	Exchange	Phone	Extensio	on
	Cmcl. Phone:		301	555	1234		



DSN Phone:							
Pager #:							
(R) Alte	rnate PO	C				-	
Rank/Title:	Ms						
Last, First MI:	Badgett	, Sheila	- Gover	nment	:		
	UNCLAS	E-mail					
User E-mail:							
Org E-mail:	UNCLAS	S E-mail					
	CLASSIF	IED E-ma	ail				
User E-mail:							
Org E-mail:		1	1		1	<u>.</u>	
	Intl Access	Area/Cntry	Exchange	Phone	Extension		
Cmcl. Phone:		618	555	1234			
DSN Phone:							
Pager #:							
VPN TR R	Routing	Inform	ation				
3 (M) VP Routing ID		01 - DISA0 [.]	I - DISA VF	'N MATE	RIX 1	•	Note: The VPN Routing ID is a six-position number assigned by your Agency's <u>Routing List</u> <u>Official</u> .
VPN Routing ID List - DISA01 - I			PN MA	TRIX	1		
	M	embers					
Seq Type Member		Agen	су				Org
1 Office DISA VPN Office 1							
BADGETT Badgett, Sheila	Defense I	nformatio	n System	S	Networl	k Sei	rvices

<u>BADGETT</u>	Badgett, Sheila	Defense Information Systems Agency (DISA)	Network Services Directorate - NS
<u>HENRY</u>	Henry, John	Defense Information Systems Agency (DISA)	Network Services Directorate - NS
<u>LAKEIN</u>	Lakeinm, Vince	Defense Information Systems Agency (DISA)	DISA CONUS
<u>LAKE</u>	Lake, Vince	Defense Information Systems Agency (DISA)	Network Services Directorate - NS





Connect to a VPN Information Page:

- 1. **Virtual Private Network (VPN) Information** this section provides the VPN ID, the Agency requiring the service, and the type of VPN (L2, L3, or CX).
 - a. **VPN ID** displays the full VPN ID that was selected on the SEARCH page.
 - b. Select the Agency requiring the VPN service displays the first and second position code of the VPN ID along with the description based upon DISAC 310-65-1 Chapter 3 "Agency Requiring the Service," Para C3.4 "Listing of Codes" (e.g., AA Office of Secretary of Agriculture Department of Agriculture).
 - c. Type of VPN the type of VPN service will automatically be displayed L2, L3, CX, or TE. There are currently five exceptions. When connecting to Private ISP Service, VPN Identifier: *DKL300227*, IAP Gateway at DECC, VPN Identifier: *DOL300230*, CMNT Layer 3, VPN Identifier: *DKL342000*, CMNT Layer 2, VPN Identifier: *DKCX70001*, and NFG COI, VPN Identifier: *DKL300249*, the L3 Private IP Service (Layer 3 VPN) will be displayed. The example is for a "L3 Private IP Service (Layer 3 VPN)."
- 2. **VPN Point of Contact Information** this section provides the primary and alternate POC information for the VPN.
- 3. VPN TR Routing Information the VPN Routing ID is a mandatory selection. It will auto-populate with the VPN Routing ID that was used on the "Establish a VPN" TR. This routing is in addition to the PDC routing. The five exceptions are Private ISP Service, IAP Gateway at DECC, CMNT (both layers 2 and 3), and NFG COI VPN types. For Private ISP Service select VPN Identifier: *DKL300227*. For CMNT Layer 3 select VPN Identifier: *DKL342000*. For CMNT Layer 2 select VPN Identifier: *DKL300249*. See sections 6.6, 6.7, 6.8, and 6.9.

Complete the remaining request items as when ordering SBU IP Data service (formerly known as NIPRNet).

Identification Information Page:

Complete information for your Command Communications Service Designator (CCSD).

- 1. **PN as the Purpose and Use Code will be automatically populated by the DDOE**. PN is for all Virtual Private Networks.
- 2. User must select <u>G</u> for Permanent Virtual Circuits for entry for Type of Service.



ACTION: ARO/APO continues to the Summary Page. The Summary Page reflects all of the TR information to connect to a VPN. The user must review the information. The following is a Summary Page from an example TR to connect to a VPN.

	Summary Page						
DISA Direct Home Notification	ons <u>TR</u>	<u>Home</u>	<u>TR Help</u>	Track TR	<u>CAD</u>	ABD	
E l'antier is a pumper of this	Following is a summary of this request. You are authorized only to view this request. Click Return to						
Following is a summary of this <u>return</u> to the TR Home page.	request.	You are a	autnorizeu	only to view	this req	uest. Click Return to	
CJON: WO02MAY124300 TCO Code: DA							
Request Summary							
Funding Lin	e(s)			Ś		Point(s)	
<u> </u>					1		
DISN Virtual Private	Networ	' <mark>k (</mark> VP	N) - Cor	nect to a	a VPN	- Start	
			ter Infor				
Ra	ank/Title:						
Last,	First MI:	Turner,	Betsy L - C	Contractor			
	Agency:	Defense	Informatio	on Systems	Agency ((DISA)	
Orga	nization:	Network Services Directorate - NS					
UNCLAS Use	r E-mail:	email ac	dress		UNCLAS Org E-mail:		
CLASSIFIED Use					CLASSIFIED Org E-mail:		
Cmcl	. Phone:	phone number DSN				DSN Phone:	
General Information	Conoral Information						
Document Classification:							
			ate Networl	(VPN) - Pri	vate IP \$	Service (Layer 3 VPN)	
Geographical Disposition:				((,	10.10		
Request is being submitted		f of:					
Agency:							
Organization Account:	DISA (Mis	sc DISA	HQ require	ements not re	eflected	elsewhere in this table)	
Telecomm	unicatio	on Ser	vice Prie	ority (TSF	P) Info	rmation	
P	Provisioni	ing Prior	ity: NO				
	Restorati	on Prior	ity: NO				
Previously auth	orized TS	SP Numb	ber:				
Product & Service Re	equirer	nents					



Product/Service D	-	1					
	ervice Date: 06 Ju						
Requested CMCL/GFE Se	Requested CMCL/GFE Service Date: 06 Jul 2012						
	Remarks: Conne	ect to established V	PN network				
DISN Virtual Brivata No	twork (V/DNI)	nformation					
DISN VIItual Private Ne	DISN Virtual Private Network (VPN) Information						
Agono	VPN ID: DLL300212 Agency Requiring VPN: DL - Defense Intelligence Agency - Department of						
Agenc	y Requiring VFN.	Defense	lingerice Ageric	y - Department of			
	Type of VPN:	L3 - Private IP Ser	rvice (Layer 3	VPN)			
	Primarv \	/PN POC					
Name: Mr. Jack		User E-email add mail:	Iress	UNCLAS Org E- mail:			
CLASSIFIED User E- mail:			IFIED Org E- mail:				
Cmcl. Phone: phone		Phone: phone		Pager:			
News Me Date		VPN POC					
Name: Ms Betsy Turner		User E- email add mail:	Iress	UNCLAS Org E- mail:			
CLASSIFIED User E- mail:			IFIED Org E- mail:				
Cmcl. Phone: phone	DSN	I Phone: phone		Pager:			
VPN TR Routing Information							
	VPN Routing ID: DISA01 - DISA VPN MATRIX 1						
Technical Information							
T	Type of Operation: Full Duplex						
Do you want DISA to ma	nage your router:	NO					
Modulation	Rate/Bandwidth:	1.544MB					
Se	rvice Availability:	Full Period					
	Signaling Mode:	NO SIGNALING					
Funding Information							
Overtime/Expedite Charges:				No			
Communications Service Author	orization (CSA) Nu	ımber:		New Lease			
		Cost Threshold (Not to Excee	d)			
Program Designator Code (PDC)		urring Charges IRC)	Non-Rec	urring Charges (NRC)			
YMTT20	\$	0.00		\$0.00			
DISA Cost Estimate							

Virtual Private Networks



Co	ost Description		illing Idwidth	MRC	NRC		
Disclaimer			ne TR will be routed to a Provisioning Office for a provisioning office for a				
will be coordi requirement.	A Cost Estimate is subject nated with the agency re Estimate History.						
Identificat	ion Information						
CCSD:		D - Defense	Informatio	n Systems Agency			
	Purpose/Use:						
	Type of Service:	G - Perman	ent Virtual (Circuits			
	Sequence ID:	0001					
		NSS:	NO - NSS	exemption not requir	ed.		
	Jurisdictional Clas	ssification:	100 Percer	nt			
	Is this a BRAC Rec	quirement?	NO				
	DISA Contro	ol Number:					
	Exercise/Project D	escription:	Connect to	an established VPN	I network.		
Satellite I	Data Base (SDB) Approva	al Number:					
Comm	unications Control ((CC) (CCO/CMO) In	CO/CMO)			ment Office		
Related R	equest Numbers						
	CJON(s)/Tracking I	Number(s):	WO02MAY	124300			
	Work-In-Conjun						
Justificati	on and Approvals						
	Justification of Service F	Requested:					
	Identification of	Reference:					
	Approval	Document:					
	Accreditation Package In	formation:					
Service P	oint 1: Herndon, V	irginia, U	Inited St	ates			
Facility	Code: 1NJ-DISN NIPRNE	T DMZ ISOL	ATION RC	UTER - 1ST WITHI	N GEOLOC		
	Use	r Locatior	n Informa	ation			
Ade	dress: 1111 Test Drive HE	ERNDON, Vi	rginia 2017	1-2516			
	ilding: X		Floor:		Room: 101		

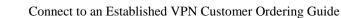


NPA:	703		NXX: 860			
Latitude:	T4		Longitude:			
Directions to Site: Test						
Primary User POC						
	Ms Betsy L Turner - Contractor	UNCLAS User E- mail:	email address	UNCLAS Org E-mail:		
CLASSIFIED User E-mail:			CLASSIFIED Org E-mail:			
Cmcl. Phone:	phone	DSN Phone:	phone	Pager:		
	Alter	nate User PO	С			
Name:	Ms Sheila A Badgett - Government	UNCLAS User E- mail:	email address	UNCLAS Org E-mail:		
CLASSIFIED User E-mail:			CLASSIFIED Org E-mail:			
Cmcl. Phone:	phone	DSN Phone:	phone	Pager:		
	Last Ha	alf Mile Informa	ation			
	Last Half Mile Site Sup	port Declaration:	No			
Service Point #	#1 Continued					
	General Se	rvice Point Inf	ormation			
		stomer Terminal E				
			Equipment: UNSECL	JRE		
	Interfa	ce Specificatio	ons			
		ysical: RJ-41				
			CODING: B8ZS, FRA	ME FORMAT: ESF		
	Detail Interface Inform	nation: Test				
Unique	On-site Installation Fa	actors: Test				
	Inside V	Vire Requirem	ients			
Customer Pre	mise Inside Wire Instal	llation: No				
Customer Prem	ise Inside Wire Mainte	nance: No				
	Secu	urity Informatic	n			
	Clearance Rec	quired: Yes				
	Escort Required: Yes					
	Security Instructions: Test					
request once the final use CAD to retrieve E	The following list contains the E-mail addresses of the activities that will receive an electronic copy of this request once the final approval has been completed. You may add addressees to this list. You may also use CAD to retrieve E-mail addresses.					
E-mail Address TO:	ses					



	email address	
S	DISACONTESTIPCMO@disa.mil	
Routing List		
	Status	Comments
DISA VPN Office	Pending (notified 02 May 2012 12:52:33)	
CONUSTESTIPENG		
CONUSTESTENG		
DISA Default Office		
DISA Default Office		
	Service Point(
	DISA VPN Office	I Routing List Approver / Office DISA VPN Office Pending (notified 02 May 2012 12:52:33)

Figure 8: Example of TR to Connect to a VPN Summary Page





EXAMPLE: The following is an example of a TSR for requesting a connection to an established L3 - Private IP Service (Layer 3 VPN).

R 141645Z AUG 12 FM ZEN NAME@MAIL.MIL TO ZEN PROTMS@DISA.MIL INFO ZEN NPE-MAILBOX@MAIL.MIL ZEN NAME@MAIL.MIL ZEN DISACONCMO@DISA.MIL BT **UNCLAS** SUBJ: TELECOMMUNICATIONS SERVICE REQUEST 101. DA14AUG125088 103. START **104. CIRCUIT ONLY/SINGLE VENDOR** 105. NIPRNET 106A. 280800Z SEP 12 106B. 280800Z SEP 12 107. DPNG0001 108. PN 110. FULL DUPLEX 111. 1.544MB 112. FULL PERIOD 115. NO SIGNALING 116. NEW LEASE 117. YXXX 118. NO 119D. NO 120A. ALBRTVLL 121A. 01 122A. C 124A. TEST; ALBERTVILLE, AL, 35951 126A. IP ROUTER 127A. UNSECURE 130A. (PMRY POC) MS SHEILA BADGETT; (CLASS USER) NAME@MAIL.SMIL.MIL; (UNCLASS USER) NAME@MAIL.MIL; (CMCL) 618-555-1234; (DSN) 777-1234 (ALT POC) MS BETSY L TURNER; (CLASS USER) NAME@MAIL.SMIL.MIL; (UNCLASS USER) NAME@MAIL.MIL; (CMCL) 571-555-4321 131A. TEST; ALBERTVILLE, AL, 35951 139A. 301/555 140A. DISA/NETWORK SERVICES DIRECTORATE - NS 401. CONNECT TO A VPN 402. DISA; NETWORK SERVICES DIRECTORATE - NS; MS BETSY TURNER;



(CLASS USER) NAME@MAIL.SMIL.MIL (UNCLASS USER) NAME@MAIL.MIL; (CMCL) 571-555-4321 405. N 411. (SP A) CLEARANCE REQUIRED; ESCORT REQUIRED 413. (** SHIPPING ADDR **) (SP A) TEST; ALBERTVILLE, AL, 35951 416. (NTE MRC) \$0.00; (NTE NRC) \$0.00 417. ** ADDITIONAL INFORMATION PERTINENT TO THIS REQUIREMENT IS POSTED BELOW WITH RESPECTIVE LABELS ** (**SITE SUPPORT DECLARATION AND FUNDING NUMBER INFORMATION**) (SPA) NO (** DISA COST ESTIMATE **) TOTAL DISA COST ESTIMATE: MRC: \$0.00; NRC: \$0.00; NOTICE: DISA COST ESTIMATE IS SUBJECT TO CHANGE. ANY CHANGE IN THE COST ESTIMATE (MRC/NRC) WILL BE COORDINATED WITH THE AGENCY REQUESTING THE SERVICE PRIOR TO DISA FINALIZING THE REQUIREMENT. DISCLAIMER: IF YOU CHANGE THE TYPE OF SERVICE, BANDWIDTH, SERVICE POINTS (GEOLOC CODE), OR PROVISIONING CRITERIA ON ANY SERVICE POINT, THEN THE TR IS REROUTED TO THE DISA ENGINEERING OFFICE.: THERE IS NO COST FOR THE TYPE OF SERVICE BEING REQUESTED .; (** FUNDING AUTH INFO **) (PDC) YXXX; (BONA FIDE NEED FY) 2012; (NTE MRC) \$0.00; (NTE NRC) \$0.00; (FUNDING OFFICE) NS82 - NEW OE ROUTING OFFICE; (LAFO/AFO) VINCE LAKE; NOTE: THE LINE OF ACCOUNTING (LOA) IS IN TIBI FOR THE BONA FIDE NEED FISCAL YEAR .: (** GEO DISPOSITION **) CONUS(AREAS 1.2) (** DISA MANAGED ROUTER **) NO (** ADDITIONAL PROVISIONING INFORMATION **) (ORG ACCT) DISA (MISC DISA HO REOUIREMENTS NOT REFLECTED ELSEWHERE IN THIS TABLE) (** BRAC REQUIREMENT **) NO; (** VPN INFO **) (AGENCY) DK - DEFENSE INFORMATION SYSTEMS AGENCY -DEPARTMENT OF DEFENSE; (TYPE OF VPN) LAYER 3 VPN (PRIVATE INTERNET PROTOCOL (IP) SERVICE) - L3; (PMRY VPN POC) MS SHEILA BADGETT; (UNCLASS USER) NAME@MAIL.MIL; (CMCL) 618-555-1234; (DSN) 777-1234; (ALT VPN POC) MS BETSY TURNER; (USER) NAME@MAIL.MIL; (CMCL) 571-555-4321; 430. 120 MONTHS 437A. CPIWI-NO/CPIWM-NO 444. INTERSTATE USE, 100 PERCENT 511. DKL300224

Figure 9: Example of TSR to Connect to an Established L3 VPN



Other Informational Notes:

TR Homepage Options

- 1. Copy Existing TR will only apply to Connect to an "Established VPN."
- 2. Import a TSR does not apply to any of the VPN services.
- 3. **Retrieve a Draft TR** applies to both "Establish a VPN" and "Connect to an Established VPN."
- 4. **Review Submitted TR** applies to both "Establish a VPN" and "Connect to an Established VPN."
- 5. Recall a TR applies to both "Establish a VPN" and "Connect to an Established VPN."
- 6. Track TR applies to both "Establish a VPN" and "Connect to an Established VPN."





10. Other Action Requests – VPN Connections

Users will note that the request for these services is based on the same type actions as ordering SBU IP Data Service (formerly known as NIPRNet). Once the "Connect to a VPN" has been submitted, the other options may be used to "Amend a VPN Connection," "Change VPN Connection Information," or "Cancel a VPN Connection." Upon final approval of the TR, an e-mail will be generated and sent to all e-mail addresses indicated on the TR Summary page. If you no longer require a VPN connection, the status of your original request to Connect to a VPN will determine which option you must select under "VPN Connections." If your VPN connection. If your VPN connection has been established and is active, select the "Discontinue a VPN Connection" option. If your VPN connection are addressed in the *Establish a VPN* Customer Ordering Guide.

(M) Select a type action:

Virtual Private Networks (VPNs)

- C Establish a VPN
- Change VPN Point of Contact (POC) Information
- Discontinue a VPN (Prerequisite Info: All VPN connections must be disconnected first.)

VPN Connections

- Connect to a VPN (Prerequisite Info: VPN must be established.)
- C Amend a VPN Connection
- Change VPN Connection Information
- Cancel a VPN Connection
- Discontinue a VPN Connection
- (M)-Mandatory items must be completed prior to the request being submitted.
- **3**-This help link takes you to the description within DISAC310-130-5.

Figure 10: Request Action Page for Other Actions

Note when the intent is to "Discontinue a VPN" for an established VPN, users must select the "Discontinue a VPN Connection" for every individual connection established for a particular VPN or "Cancel a VPN Connection" for every individual connection requested that is still in the ordering process. *All physical connections to that established VPN must be disconnected and/or canceled before a VPN may be discontinued*. The *Establish a VPN* Customer Ordering Guide provides information on discontinuing an established VPN.



Appendix A Acronym List

Acronym	Term	
АРО	Authorized Provisioning Official	
AR	Aggregation Router	
ARO	Authorized Requesting Official	
ATM	Asynchronous Transfer Mode	
CAD	Central Address Directory	
САР	Connection Approval Process	
CCSD	Command Communications Service Designator	
CENTRIXS	Combined Enterprise Regional Information Exchange System	
CJON	Customer Job Order Number	
CMNT	Common Mission Network Transport	
CNDSP	Computer Network Defense Service Provider	
СОІ	Community of Interest	
CsC	Carrier supporting Carrier	
DDOE	DISA Direct Order Entry	
DECC	Defense Enterprise Computing Center	
DGSC	DISN Global Support Center	
DISA	Defense Information Systems Agency	
DISN	Defense Information System Network	
DMZ	De-Militarized Zone	
DoD	Department of Defense	
DSS	DISN Subscription Service	
DTEN	DISN Test & Evaluation Network	
DWCF	Defense Working Capital Fund	
eBGP	External Border Gateway Protocol	



Acronym	Term
FY	Fiscal Year
GIAP	GIG Interconnection Approval Process
GIG	Global Information Grid
GNSC	Global NetOps Support Center
IA	Information Assurance
IAP	Internet Access Point
ID	Identifier
IP	Internet Protocol
IPT-PE	IP Transport Provider Edge
ISP	Internet Service Provider
LAN	Local Area Network
MPLS	Multiprotocol Label Switching
LSTDM	Low-Speed Time Division Multiplexing
NFE	NIPRNet Federated Gateway External
NFG	NIPRNet Federated Gateway
NFI	NFG Internal
NIPRNet	Unclassified but Sensitive IP Router Network
NS	Network Services Directorate
PDC	Program Designator Code
POC	Point of Contact
RLO	Routing List Official
SBU	Sensitive but Unclassified
SGS	SIPRNet GIAP System
SIPRNet	Secret IP Router Network
SLA	Service Level Agreement
SNAP	System/Network Approval Process
TR	Telecommunications Request



Acronym	Term
TSR	Telecommunications Service Request
UPE	Unclassified Provider Edge
VPN	Virtual Private Network



Defense Information Systems Agency P.O. Box 549 Ft. Meade, MD 20755-0549 www.disa.mil