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| **Date Prepared:** (DD MMM YYYY) |

| CORPORATE INFORMATION |
| --- |
| **Use** [**Additional Information**](#Additional_Information) **for relevant material not addressed**   | Corporate Name: | | | [Provide Legal Business Name, eliminate acronyms] | | | | | | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | CaGE CODE / UEI number: | | |  | | | | | | | **Corporate Business Type (please check appropriate box)** | | | | | | | | | | **Reseller:** |  | **Service Provider:** | |  | **Integrator:** |  | **Original Equipment Manufacturer (OEM)** |  | | **Other (Specify):** | | | Specify “other” type of business here | | | | | | | Corporate Mission: | | | [Provide Input] | | | | | | | Corporate Website | | | [Provide Input] | | | | | | | Corporate HQ Address | | | [Provide Input] | | | | | | | Small Business Information | | | | | | | | | | **Is this a small business concern?**  **Yes:  No:** | | | | | | | | | | **If yes, has this company met with the DISA/JFHQ Office of Small Business Programs (OSBP)?** **Yes:  No:  N/A:** | | | | | | | | | | **If yes, please indicated date of OSBP meeting? (**Month/Year**)** | | | | | | | | | | Acquisition Information | | | | | | | | | | **Does your company/sector have any ongoing bids or source selections submitted to DISA/JFHQ? Yes:  No:** | | | | | | | | | | If yes, please list RFQ/RFP information: | | | | | | | | | | **Is/has your company responded to any current DISA/JFHQ-issued RFIs? Yes:  No:** | | | | | | | | | | If yes, please list RFI information: | | | | | | | | | | **Does your company currently act as the Prime or Subcontractor on any DISA/JFHQ contracts? Yes:  No:  N/A:** | | | | | | | | | | If yes, please list contract information (i.e. Contract Number, Title, Program Supported, Contract Ceiling, and Prime/Sub status): | | | | | | | | | |
| Corporate Contact Information |
| | POC Name and Title | [Provide Input] | | --- | --- | | POC Email | [Provide Input] | | POC Phone (Office) | [Provide Input] | |

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| MEETING REQUIREMENTS |
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| **Use** [**Additional Information**](#Additional_Information) **for relevant material not addressed.** |
| | **Product Briefing/Demonstration** |  | **Small Business Assistance** |  | | --- | --- | --- | --- | | **Meeting – Technical Exchange (TEM)** |  | **Meeting – DISA/JFHQ Senior Leader (Identify below)** |  | | **Meeting – Program or Manager (Identify below)** |  | (Requested Senior Leader) | |  1. **Requested classification level of this meeting: Unclassified SECRET TS/non-SCI TS//SCI** 2. **Standard meeting block is 25 minutes. If more than 25 minutes is requested, please explain why in the area below:** 3. Explanation for extended meeting. Please be advised that a request of greater than 25 minutes does not indicate that the request will be supported. |
| Purpose of the meeting: |
| [Provide Input / Bottom Line - I.E. WHAT IS THIS MEETING ABOUT?] |
| List the questions that you would like addressed in this meeting: |
| [Provide input about what you are hoping to learn from DISA/JFHQ here. **Please state what the top 3 issues of concern to your organization are at this time**.] |
| Identify any previous interactions with DISA/JFHQ (group, person, dates, and purpose): |
| [Provide information about last three engagements with DISA/JFHQ)   1. **(E.G.)** Met with DISA/JFHQ Director on/about summer 2022 or exact date. Meeting held with James Dean, CEO. Discussion centered on emerging protected waveforms to support LEO communications 2. **(E.G)** Met with Emerging Technologies Director on 02 APR 2022. Meeting held with Michael Scott, Senior VP. Discussion centered on emerging protected waveforms to support LEO communications. Recommended meeting with DISA/JFHQ Director follow-on. |
| Identify other DOD services, agencies, organization, where your product or service is being used. |
| [Provide Input, to include contract number if applicable] |
| Why do you believe your company brings best value to DISA/JFHQ and the DoD in your area of expertise? |
| [Provide Input] |
| Where do you see us partnering or doing business going forward? |
| [Provide Input – E.G. LOE # focuses on “X” and our company has made strides in machine to machine cloud integration for quick automated responses to service outages.] |
| Where can DISA/JFHQ become more efficient or provide a better user experience by partnering with your company? |
| [Provide Input – I.E. Where should DISA/JFHQ be focusing our future efforts to make best use of services such as yours?] |
| What opportunities to partner with your industry are there? |
| [Provide Input, to include upcoming requirements where you believe DISA/JFHQ should be focused on the type of information provided in this meeting] |
| Where can DISA/JFHQ do better as a partner with you going forward? |
| [Provide Input – I.E. If you currently support DISA/JFHQ via Prime or Subcontract support, what can DISA/JFHQ do to better utilize your time and abilities?] |
| What is DISA/JFHQ asking you to do which you believe does not make sense or could be done differently? |
| [Provide Input] |

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| CORPORATE ATTENDEES AND BIOGRAPHIES |
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| Attendee 1: Name, Title/Role |
| |  |  | | --- | --- | | HEADSHOT HERE | Biography - Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum. | |
| Attendee 2: Name, Title/Role |
| |  |  | | --- | --- | | HEADSHOT HERE | Biography - Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum. | |
| Attendee 3: Name, Title/Role |
| |  |  | | --- | --- | | HEADSHOT HERE | Biography - Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum. | |

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| **ADDITIONAL INFORMATION** |
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| **Product Briefing/Demonstration**  **Read-ahead of your product briefing or demonstration is due no later than 48-hours before the scheduled briefing. Should a read-ahead not be provided in the appropriate time, the meeting may be rescheduled or cancelled.**  **Proposed Agenda:**  **E.G.**  1. Thunderdome  2. Zero Trust  3. AI / Machine-learning  **Briefly describe Your product or service (define all acronyms).**  Response:  **[Provide Additional Input (if needed)]** |

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